

## Assistant for reception and shop – water sports centre of Flisvos Sportclub Naxos Greece Job 2010

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For the **Flisvos Sportclub Naxos** in Greece we are looking for a high motivated

**Assistant for reception and shop – water sports centre (male/female)**

**Period 30.04. – 05.11.2010**

### **Your job profile:**

- Customer care at the reception and assistance in administrative business (as cash management, stock and booking lists)
- Service at the reception of Flisvos Windsurf centre and Lagoon centre – rotation system
- Responsible for the correct cash management and stock in collaboration with the station manager
- Active sale and promotion of the entire proposal of Flisvos Sportclub to guests and external guests
- Customer care and assistance at all sport stations of Flisvos Sportclub
- Assistance in checking and adherence to safety rules on the water and ashore, according to requirements and experiences assistance in mounting and dismounting of the surf stations, in equipment repair and service
- Assistance in promotion, program in case of calm and other activities in customer care.
- Assistance in marketing

### **Your profile:**

- Friendly and open minded and positive in communication with guests and staff
- You love to interact with international guests
- You finished an education and have already working experiences
- Independence, excellent communication and teamwork skills
- Excellent in German and English, knowledge of French and Greek would be favorable
- Experienced in working with PC and MS Office
- You take flexibility and entrepreneurship for granted
- You have well-groomed appearance and confident manner
- You are characterized by the ability to work under pressure and outstanding willingness
- Interested in water sports and the concept of Flisvos Sportclub

### **We offer:**

- A great working place in one of the best windsurfing areas of Europe
- Good salary and a fantastic team

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Find detailed information about Flisvos Sport Club at: [www.flisvos-sportclub.com](http://www.flisvos-sportclub.com) / [www.naxosbeach1.com](http://www.naxosbeach1.com)  
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